

Invitation for Tender

Name of provided service	In order to ensure fullness of the State Register of Population of the Republic of Azerbaijan providing physical and information security of the server and computer equipment to prevent possible information loss while transferring the information on scanned civil status acts notes into electronic format
Specifications	<p>To ensure the continuation of the activities on the establishment of the State Register of Population of the Republic of Azerbaijan the following service is required:</p> <ul style="list-style-type: none"> - In order to ensure fullness of the State Register of Population of the Republic of Azerbaijan installing respective security system to prevent illegal duplication of information from 2 server and 140 computer equipment used in the process of transferring the information on scanned civil status acts notes into electronic format
Office/Project	"Establishment and Development of the State Register of Population of the Republic of Azerbaijan" project
Tender Conditions	<ul style="list-style-type: none"> - Reception of documents for participation in tender starts on March 11, 2008. - Documents in closed and sealed envelopes must be delivered to the premises of the State Register of Population Service of the Ministry of Justice of the Republic of Azerbaijan at Samad Vurgun 36 str. - The opening ceremony of the tender proposals will take place at 11:00 a.m. on March 29 in the premises of the State Register of Population Service. Participants will be provided with additional information on this matter. - All prices must be indicated VAT excluded, since all procurement contracts (to be) signed within the framework of the project are VAT free. - Documents required for participation in tender: <ul style="list-style-type: none"> ✓ Documents required from the applicants (name, legal status, country of registration, legal address and bank details) ✓ Tender proposal (must be valid in a period of 30 bank days after the opening date of the envelopes) - Preference will be given to the companies that can provide the services within the shortest time period after the contract initiation date. - Tender proposals must be submitted in two languages: Azerbaijani and English. - All prices in tender proposals must be indicated in AZN (indication in USD equivalent is allowed). - Detailed calculation of the value of tender proposal must be indicated in the tender proposal. - Warranty period for the provided services must be indicated. - Conditions providing the fastest and flexible elimination of the uncovered shortcomings after the delivery of services must be

	indicated in the tender proposal
Deadline for proposal submission	March 28, 2008, 6:00 p.m.
Contact Person	Ayan Musayeva Project Finance Assistant
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Postal Address for tender applications	State Register of Population Service of Ministry of Justice of the Republic of Azerbaijan, Samad Vurgun str. 36, AZ 1014, Baku, Azerbaijan